

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on May 12, 2026, with public remote access.

MEMBERS PRESENT:
Chairman F. Joe Martin, Jr.
Commissioner William R. Gilchrist
Commissioner Jeffrey Wilson

MEMBERS ABSENT:

Commissioner Ronald Barber (attended remotely)

Commissioner Scott Pfluke
Sec./Treas. Barbara A. Schaeffer
Clerk Samantha Robinson
Counsel Peter J. Weishaar

Chairman Martin opened the Board meeting at 5:30 PM.

RESOLUTION NO. 100, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 5:35PM. All voting AYE.

Returned from Executive Session at 6:48PM.

RESOLUTION NO. 101, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to hire an assistant Automotive Mechanic, per HR-list 2026-2.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	CARRIED

RESOLUTION NO. 102, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to hire a Maintenance Mechanic 1, per HR-list 2026-2.

Duly put to vote as follows:

Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 103, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the April 14, 2026 Board meeting minutes.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	CARRIED

RESOLUTION NO. 104, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the following training:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER/DR	Other info
Dinsmore	Andy	LT	Perma Conference	Verona	5/13-5/15			24		ER	District vehicle
Thompson	Tim	ff	Swift Water	SPTC	7/13-7/17	\$ 300	24	32	7/15 (24)	TA	District vehicle, meals as per policy
Kelly	Kyle	FF	Swift Water	SPTC	7/13-7/17	\$ 300	24	32	7/15(24)	TA	District vehicle and meals if no available vehicle then add up to \$300
Boldt	Matthew	FF	Swift Water	SPTC	7/13-7/17	\$ 300	24	32	16-Jul	ER	District vehicle and meals
Kryw	Brian	Cap	Codes	Webster	5/20-5/21	\$ 130	10		20-May	ER	Re-cert
Genger	Ted	LT	Fire Marshall	pstf	20-May		6		0700-1300	ER	
Sackett	Josh	FF	FI 1			\$ 100				ER	TR for book
Dodson	Charles	BC	FO4	montour	1/31-4/12		44			ER	approved previously
Allen	Lillie	ff	Pump ops	pstf	6/9-7/2					ER	
Allen	Lillie	ff	BPVR	pstf	7/1-7/15					ER	
Younger	Robert	FF	Tech rescue	SPTC	5/30-5/31		24		31-May	ER	
Sauer	Mitch	FF	Swift Water	SPTC	7/13-7/17	\$ 300	24	32	15-Jul	ER	District vehicle
Kidwell	Dan	FF	Boat course	SPTC	6/18-6/18	\$ 360	24	16	16-Jun	ER	meals and district vehicle
Freeman	Mike	FF	Truck Ops	pstf	5/12-6/4					ER	
Smith	Alyssa	FF	Surface water	Batavia	6/17-6/18	\$ 60	20	16	6/17 (24)	TA	district vehicle and meals
Beechler	Stephen	FF	Pump ops	pstf	6/9-7/2			32		ER	
Thompson	Ben	FF	Pump ops	pstf	6/9-7/2			33		ER	
Cholach	Mark	Chief	Harrisburg Fire Expo	Harrisburg, Pa	16-May	\$ 60	0	0		ER	
Cholach	Mark	Chief	NYS Chiefs Show	Syracuse	6/12/2026	\$ 50					District Vehicle
Dinsmore	Michael	AC	NYS Chiefs Show	Syracuse	6/12/2026	\$ 50					
Mckenzie	Alvin	Mech	Pump testing	PSTF	4/27-4/28					ER	Ok'd by 6C20
OK 6C20											

Duly put to vote as follows:

Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 105, 2026

On the motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to authorize payment to RBC Wealth Management for administrative services, in the amount of \$3,948 to be paid from the service award program trust fund.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	CARRIED

RESOLUTION NO. 106, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from Canandaigua National Bank check numbers 40318-40384 and ACH payments from the General Fund in the amount of \$643,769.42, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 107, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the 2026 Drill Team Schedule, as presented.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye

Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	CARRIED

RESOLUTION NO. 108, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to authorize the Drill Team to use 6927 for their 2026 activities.

Duly put to vote as follows:

Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 109, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the 2026 Drill Team Roster, as presented upon receipt of participant signatures and Sea Breeze Agreement.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Abstain	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	CARRIED

RESOLUTION NO. 110, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the purchase of 2 mobile radios from Motorola (off state contract #21562) in the amount of \$4,788.25.

Duly put to vote as follows:

Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 111, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the purchase of census software from CRAIG Dashboards- MySidewalk to analyze run data at a cost of \$5,000.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	CARRIED

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, the meeting adjourned at 7:18 PM.