Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on September 15, 2026, with public remote access.

MEMBERS PRESENT:
Chairman Ronald Barber
Commissioner William R. Gilchrist
Commissioner Jeffrey Wilson
Commissioner Scott Pfluke
Commissioner Rick Tracy
Sec./Treas. Barbara A. Schaeffer
Clerk Samantha Robinson
Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Barber opened the Board meeting at 5:30 PM.

RESOLUTION NO. 163, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the August 11, 2026 Board meeting minutes.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Tracy	Voting	Abstain	CARRIED

RESOLUTION NO. 164, 2026

On motion of Commissioner Tracy, seconded by Commissioner Wilson, resolved to approve the September 8, 2026 Budget Workshop meeting minutes.

Duly put to vote as follows:

Commissioner Tracy	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Abstain	CARRIED

RESOLUTION NO. 165, 2026

On motion of Commissioner Tracy, seconded by Commissioner Gilchrist, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER /DR	OT Hours
Trewer	Chris	LT	Hazmat IC	Montour	12/14-12/15	$ 25.00				DR	16
Deignan	Austin	FF	FO1	PSTF	11/10-11/20		20	60	11/10,11/18	ER	
Deignan	Austin	FF	Collapse basic	Pstf	9/14-9/25		20	40	9/15,9/23	ER	
Deignan	Austin	FF	Medium Collapse	pstf	9/1,9/2			20		ER	
Bushen	Georgia	FF	FO1	PSTf	11/10-11/20		20	60	11/10,11/18	ER	
Hammon	Chuck	Cap	Dangerous Spaces	TC	21-Oct	$ 35.00		3		ER	
Hammon	Chuck	Cap	CIU	PSTF	16-Oct	$ 50.00		10		ER	
Barber	Ryan	LT	ICS 400	PSTF	9/29-9/30		10	20	30-Sep	ER	

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Tracy	Voting	Aye	CARRIED

RESOLUTION NO. 166, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the following budget transfers:

2026 Budget Transfers				9/15/2026		
To:		Transfer In		From:		Transfer Out
Account #	Account Name			Account #	Account Name	
3410405	Fire Appar Maint/Repair	$ 25,000.00				
3410412	Bldg Suppl/Repair - Sta 4	$ 10,000.00				
3410436	Maint/Suppl- SCBA	$ 9,000.00				
				3410477	Commercial Insurance	$ (10,000.00)
				3410402	Extrication Team	$ (7,000.00)
				3410410	Attorney- Labor	$ (25,000.00)
				3410435	House General Supplies	$ (2,000.00)
		$ 44,000.00				$ (44,000.00)

Duly put to vote as follows:
Commissioner Tracy Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Barber Voting Aye
Commissioner Wilson Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 167, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from Canandaigua National Bank check numbers 40585-40653 and ACH/Wire payments from the General Fund in the amount of $360,387.64, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:
Commissioner Pfluke Voting Aye
Commissioner Wilson Voting Aye
Commissioner Barber Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Tracy Voting Aye CARRIED

RESOLUTION NO. 168, 2026

On motion of Commissioner Wilson, seconded by Commissioner Tracy, resolved to approve the 2027 Proposed Budget, as follows:

Appropriations $24,711,400, with $23,181,400 to be raised in taxes
Proposed 2027 tax rate is $2.99 per thousand assessed value
2026 Fund Balance estimate is $3,806,597

Duly put to vote as follows:
Commissioner Tracy Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Barber Voting Aye
Commissioner Wilson Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 169, 2026

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the following surplus:

Date		
8/11/2026	HFD door	Old computer used for door/key fob
8/11/2026	80447	Station 4 MyTel Phone system w 25 handsets
8/11/2026	80488	Station 5 MuTel Phone system w/ 10 handsets
8/11/2026	80472	Dell PC from Sta 7
8/26/2026	Z4457, Z4460,	Personal Bailout kits/ w hardware- over 10y old
	Z4463, Z4466,	
	Z4467, Z4474,	
	Z4483, Z4484,	
	Z4488, Z4490,	
	Z4494, Z4502,	
	Z4507, Z4512,	
	Z4517, Z4524,	
	Z4526, Z4527,	
	Z4531, Z4537,	
	Z4631, Z4632,	
	Z4633, Z4634,	
	Z4635, Z4636,	
	Z4637, Z4638	
8/26/2026	Z50619	Helmet, Black- Over 10 years old
8/26/2026	Z51014	Turnout Coat - Over 10 years old
8/26/2026	Z51015	Bunker Pants - Over 10 years old
9/11/2026	640B, 646A, 652A, 652B	Swift Water Rescue Kit - Dry Rot (Purchased 9/2012)
9/11/2026	4461, 4471, 4472, 4481, 4485, 4487, 4493, 4549	Personal Bailout Kit w/ Hardware - Over 10 years old

Duly put to vote as follows:
Commissioner Pfluke Voting Aye
Commissioner Wilson Voting Aye
Commissioner Barber Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Tracy Voting Aye CARRIED

RESOLUTION NO. 170, 2026

On motion of Commissioner Tracy, seconded by Commissioner Gilchrist, hereby resolved to hold a Public Hearing on October 20, 2026, 5:30PM, at Station 4, 850 Bailey Road for the purpose of discussing the contents of the district's proposed 2027 Budget.

Duly put to vote as follows:
Commissioner Tracy Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Barber Voting Aye
Commissioner Wilson Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 171, 2026

On motion of Commissioner Wilson, seconded by Commissioner Tracy, resolved to reschedule the October 13, 2026 Board meeting to October 20, 2026, immediately following the Public Hearing.

Duly put to vote as follows:
Commissioner Pfluke Voting Aye
Commissioner Wilson Voting Aye
Commissioner Barber Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Tracy Voting Aye CARRIED

RESOLUTION NO. 172, 2026

On motion of Commissioner Wilson, seconded by Commissioner Tracy, resolved to accept the resignation of Company 1 volunteer recruit, Caesar Onfore-Aragon, effective 8/5/26.

Duly put to vote as follows:
Commissioner Tracy Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Barber Voting Aye

Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 173, 2026

On motion of Commissioner Tracy, seconded by Commissioner Gilchrist, hereby resolved to authorize Company 2 to use the truck bay and add November 21, 2026 to their Annual Craft Sale Fundraiser schedule.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Tracy	Voting	Aye	CARRIED

RESOLUTION NO. 174, 2026

On motion of Commissioner Tracy, seconded by Commissioner Wilson, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 5:51 PM. All voting Aye.

Returned from Executive Session at 7:28PM.

RESOLUTION NO. 175, 2026

On motion of Commissioner Tracy, seconded by Commissioner Gilchrist, resolved to approve the request from Lt. Kyle Wilson to further his education at Columbia Southern to earn his Bachelors in Emergency Management and Homeland Security, per Article 9 of the CBA.

Duly put to vote as follows:

Commissioner Tracy	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	
Commissioner Wilson	Voting	Abstain	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 176, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Tracy, resolved to deny the request from Lt. Kyle Wilson asking to be retroactively reimbursed for his first semester at Columbia Southern, as proper procedures were not followed requiring advanced approval by the Board.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Abstain	
Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Tracy	Voting	Aye	CARRIED

RESOLUTION NO. 177, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to go out to bid for the replacement of the Station 4 Oil Separator. Bids to be opened at noon on 10/19/26 at Station 4. The Committee will present the bids to the Board on October 20, 2026.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Tracy	Voting	Aye	CARRIED

On motion of Commissioner Pfluke, seconded by Commissioner Tracy, the meeting adjourned at 7:45PM.