

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on December 9, 2025 at 5:30 PM with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.  
Commissioner William R. Gilchrist  
Commissioner Jeffrey Wilson  
Commissioner Ronald Barber  
Commissioner Scott Pfluke

MEMBERS ABSENT:

Clerk Samantha Robinson  
Counsel Peter J. Weishaar

Sec./Treas. Barbara A. Schaeffer

Chairman Martin opened the Board meeting at 5:33 PM.

A moment of silence was observed for the passing of Clarence Spohr.

Swore in new hire Sean Kennedy and volunteer recruit Lillie Allen.

RESOLUTION NO. 214, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the minutes from the November 18, 2025 Meeting.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 215, 2025

On the motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER /DR	Other info	Schedule changed	TR received
Pollock	Dave	FF	FO2	PSTF	3/23-3/27		10	50	3/25 D	ER			x
Tam	Justin	Cap	FF2 IA	PSTF	11/19-11/21		10	24	11/19 D	ER	Approved MFI Classss	x	X
Dodson	Chuck	BC	FF2 IA	PSTF	11/19-11/21		10	10	11/18 D	ER	Approved MFI Classss	x	Early 6C20 approval
Parini	Dan	LT	FO2	PSTF	3/23-3/27		10	50	3/25D	ER			x
Younger	RJ	FF	FF2 IA	PSTF	11/19-11/21		10	24	20-Nov	ER	Approved MFI Classss	x	Early 6C20 approval
Pollock	Dave	FF	FF2IA	PSTF	11/19-11/21			24		ER	Approved MFI Classss		x
Barber	Ryan	LT	FLBOA	RIT inn	3/9-3/11		10	24	9-Mar	ER			X
Karasek	Mathew	FF	Collapse	PSTF	2/26/2026			8		ER			x
Dinsmore	Mike	Chief	FLBOA	RIR INN	3/9-3/11	440	24	24		ER			
Freeman	Mike	FF	FO1 4	PSTF	1/3-1/10			15		ER			
Freeman	Mike	FF	Collapse	PSTF	2/26/2026			8		ER			
Freeman	Mike	FF	md collapse	PSTF	27-Feb			8		ER			
Freeman	Mike	FF	FO1 3	PSTF	1/27-1/31			12		ER			
OK 6C20													

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 216, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the following budget transfer:

\$749 from Life Insurance #9045800 to Disability Insurance #9055800

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 217, 2025

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher from the General Fund - check numbers 39936-39988, and ACH - in the amount of \$170,124.33, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 218, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to approve the medical leave request for Timothy Ochs.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 219, 2025

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the request to return from medical leave for Peter Boger.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 220, 2025

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the personal leave request for Nicholad DiProspero, with an estimated return date of March 2026.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 221, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the fund-raising request from West Henrietta Fire Dept. (Co. 2) to hold a t-shirt sale from February 1, 2026 through March 17, 2026.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 222, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the fund-raising request from West Henrietta Fire Dept. (Co. 2) to hold a craft sale on February 21, 2026 at Station 2.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 223, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the fund-raising request from West Henrietta Fire Dept. (Co. 2) to hold a craft sale on May 9, 2026 at Station 2.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 224, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the fund-raising request from West Henrietta Fire Dept. (Co. 2) to hold a craft sale on July 25, 2026 at Station 2.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 225, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the fund-raising request from West Henrietta Fire Dept. (Co. 2) to hold a craft sale on September 12, 2026 at Station 2.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 226, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the fund-raising request from West Henrietta Fire Dept. (Co. 2) to hold a craft sale on November 21, 2026 at Station 2.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 227, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 5:45PM. All voting Aye. Returned at 6:57PM.

RESOLUTION NO. 228, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the on call loader quote from Chad Miller at a cost of \$200 per hour, with a 3 hour minimum.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 229, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to hold a special meeting to discuss year end matters.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 230, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize the data sharing agreement with Monroe County. Signed copy of agreement to be kept in the District secretaries' office.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 231, 2025

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to authorize the purchase of 1 training mannequin and 2 fire dummies from Witmer, not to exceed a cost of \$6,366.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 232, 2025

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to amend resolution 211, 2025 to reflect an adjusted price in the amount of \$5,500 to purchase a Rice Hose Tester.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

On motion of Commissioner Wilson, seconded by Commissioner Barber, the meeting adjourned at 7:15PM.